

Grading courses

When using courses to deliver learning to your Learners, you can assess their attempts at activities within a course, then calculate a grade for the entire course.

In this section you can find out about setting up [grade scales](#) and [advanced grading methods](#). Additionally, there may be occasions when you need to [manually grade](#) Learners' work, such as amending a specific user's grade in extenuating circumstances.

If you need to [import grades](#) from outside of your Totara site, you can do this using a CSV file, an XML file, or an Excel spreadsheet.

You can also use [outcomes](#) to grade Learners' work against specific learning goals, rather than overall performance.

Totara Academy



The Totara Academy has a whole course dedicated to using [Grading, completion and certificates](#) in Totara Learn. Here you can learn more on how to use these tools, see best practice, and give it a go yourself.